



Republic of the Philippines  
**Department of Education**

REGION IV- A CALABARZON  
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

19 December 2025

DIVISION MEMORANDUM  
No. **885** s. 2025

**MEMORANDUM CIRCULAR NO. 111**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Heads, Public Elementary and Secondary Schools  
Heads, Unit/Section  
All Others Concerned

1. For the information and guidance of all concerned, this Office hereby disseminates the **Memorandum Circular No. 111**, dated December 18, 2025, suspending work in all government offices on **December 29, 2025 (Monday)** and **January 2, 2026 (Friday)**. This is to provide government employees the full opportunity to celebrate New Year's Day activities and to allow them to travel to and from different regions in the country.
2. Attached herewith is the copy of the Memorandum for your reference.
3. Immediate dissemination and strict compliance of this Memorandum is hereby desired.

**CELEDONIO B. BALDERAS JR.**  
Schools Division Superintendent

Encl.: As stated  
Reference: Memorandum Circular No. 111  
To be indicated in the Perpetual Index  
under the following subjects:

**WORK SUSPENSION**

OSDS Admin Unit – memorandum circular no. 111  
SDSALOE6-000766 / December 19, 2025



**Office of the President**  
Malacañang

**MEMORANDUM CIRCULAR NO. 111**

In order to provide government employees full opportunity to celebrate New Year's Day activities and to allow them to travel to and from different regions in the country, work in all government offices is hereby suspended on 29 December 2025 (Monday) and 2 January 2026 (Friday).

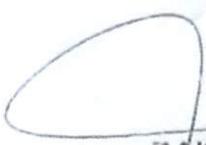
Agencies responsible for basic, vital, and health services, and preparedness and response duties must continue to remain operational.

The suspension of work in private companies and offices is left to the discretion of their respective heads.

This Circular shall take effect immediately.

**DONE**, in the City of Manila, Philippines, this 18th day of December , in the Year of our Lord Two Thousand and Twenty-Five.

By authority of the President:



**RALPH G. RECTO**  
Acting Executive Secretary

